

# **Renaissance SOCIAL GOLF CLUB**

## **CONSTITUTION AND RULES**

### **Rule 1 CLUB NAME**

The Club shall be known as the **Renaissance Golf Club** and shall be known hereafter, in the rules as “the club”.

### **Rule 2 OBJECTS**

The aims of the club are to foster the game of golf and encourage good fellowship amongst the members by conducting organised games through the year.

### **Rule 3 YEAR**

Year shall mean the period from the AGM date to the next AGM of the following year.

The golf season shall run from the first AGM date to the last official game of the club as may be determined and arranged by the Committee.

### **Rule 4 MEMBERSHIP**

#### **Rule 4a New Members**

New members must be recommended by a member in good standing to join the club.

#### **Rule 4b GENERAL MEMBERSHIP**

Members shall be those members of the club who pay full annual subscription as such. Members shall be entitled to vote or be eligible to hold office.

### **Rule 5 SUBSCRIPTIONS AND FEES**

#### **(a) ANNUAL SUBSCRIPTIONS**

(i) Annual subscriptions for membership shall be determined at the Annual General Meeting of the club each year.

(ii) Annual subscriptions for each category of membership shall become due on the end of March every year or date determined by the Executive Committee.

(iii) New Members shall pay full annual subscriptions applicable and joining fees as shall be ratified at AGM.

#### **(b) FEES**

Captain shall determine payment arrangement for all matches depending on the course/s booked, where courses prescribe group booking to be settled by the club, the Captain will make pronouncement for the Treasurer to effect payment. Members are not allowed to tee- off without paying green fees or refunding club if group booking was in effect.

(c) **OUTSTANDING SUBSCRIPTIONS AND / OR FEES**

Any member who does not pay their annual subscription and/or other fees in full by stipulated date shall be ineligible to participate in any club event and such ineligibility shall continue until such time as outstanding membership fees are paid in full. They will only be allowed to play as visitors.

**Rule 6 VISITORS**

A member may bring a visitor to official matches, or such events as may be decided by the Committee, however on official matches visitors not permitted to play with members on the same group.

**Rule 7 ANNUAL GENERAL MEETING**

(a) The Annual General Meeting of the Club shall be held each year on a date and at such time and place as may be fixed by the Executive Committee.

(b) Notice of the intention to hold an Annual General Meeting shall be given to members at least 14 clear days before such meeting.

(c) The Annual General Meeting shall be open to only members of the club and voting rights shall be limited to only members in good standing.

(d) At an AGM a declaration by the Chairman that a resolution has been carried or lost on the voices or a show of hands, shall be sufficient evidence of the decision.

(e) The meeting may by a resolution of the majority of those present at the meeting.

**Rule 8 NOTICES OF MOTION**

Notice of any motion to be proposed at any Annual General Meeting to add, rescind or amend any item of these Constitution and Rules must be given in writing, with the names of the proposer and seconder, to the Secretary not later than three clear weeks before such meeting. No motion shall be adopted unless agreed to by majority of those present and entitled to vote.

**Rule 9 SPECIAL MEETINGS**

Any member desirous of calling a Special General Meeting shall produce to the Secretary, in writing a petition containing the signatures of five members. Upon receipt of this petition the Secretary must call a special general meeting within two weeks or as the time may be agreed to by the committee.

**Rule 10 ELECTION OF OFFICE BEARERS**

Chairman, Captain, Vice-Captain, Secretary and Treasurer shall be elected by the members each second year at the Annual General Meeting. Nominations for these positions are to be proposed and seconded by members of the club before and / during the meeting. If no nominations are received the Chairman shall call for nominations from the floor during the meeting. The elected office bearers term of office is two years, however bearers are allowed to continue to

serve in the committee if there is consensus that they can serve beyond their term limit.

The new office bearers will take office immediately upon being elected providing that the outgoing office bearers shall complete all outstanding matters, including preparation of minutes of the Annual General Meeting, and shall assist in the handover to the incoming committee members.

**Rule 11      MANAGEMENT COMMITTEE / EXCO**

The Management Committee shall comprise of the Chairman, Captain, Vice-Captain, Secretary and Treasurer. Such Committee to be responsible for the general management of the club.

The management committee shall have the power to co-opt members to the management committee in the event of a committee position becoming vacant. ie Rules Committee and Finance Committee.

**Rule 12      QUORUMS**

At any General Meeting the persons present and authorized to vote may proceed with the business on the agenda.

**Rule 13      Chairman**

The Chairman shall preside at all Club and Management meetings, or in his absence Captain shall preside. He shall keep himself informed of all activities of the Club.

**Rule 14      CAPTAIN**

Captain shall arrange and organize all games throughout the season. On the golf course the captain has complete authority and all decisions made by himself must be adhered to. In the absence of the Captain, the Vice-Captain shall then assume the same authority.

**Rule 15      SECRETARY**

The Secretary shall issue all notices calling the various meetings of the Club, setting forth the business to be transacted and detailing all notice of motion. He shall attend all meetings of the club and record all minutes for confirmation. He shall maintain a record of all members of the Club, and copies of the said minutes shall be distributed to all Management Committee members. A copy shall be made available on request by any member, with reasonable notice.

**Rule 16      TREASURER**

(a) The Treasurer shall collect all monies payable to the Club and give receipts for same, except the days event. All monies so received shall be paid into the banking account of the Club. The Treasurer shall present at each General meeting and Annual General meeting a balance of the finances of the Club and shall keep proper books of all monies received disbursed and generally perform all such duties as directed by the Committee from time to time.

(b) The financial year shall be from the first AGM to the next AGM.

(c) All monies of the Club shall be paid into the account of the Club at such bank as Committee may, from time to time direct.

(d) No monies shall be drawn from the Clubs account unless such withdrawal has been approved by the Committee.

(e) The Finance Repot of the Club shall be circulated a week before AGM for members to review and adopt at the AGM.

#### **Rule 17      **PLAYING RULES****

All play shall be conducted in accordance with the rules of golf as laid down or approved from time to time by the Royal and Ancient Club of St. Andrews in conjunction with local rules applicable to the playing course and such rules as are laid down by the Captain, providing that such rules do not conflict with the general rules of golf.

#### **Rule 18      **DISSOLUTION OF CLUB****

The Club may at any time, by a special resolution passed by a majority 80% of the members present at a General Meeting called for the purpose, be dissolved. If upon the dissolution or winding up of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall be distributed to all members of the club.

#### **Rule 19      **RESIGNATIONS****

Any member may resign from the Club and such resignation must be in writing and forwarded to the Secretary of the Club.

Upon any person ceasing to be member of the Club for any reason whatsoever they shall not be entitled to the return of their membership subscription or any part thereof.

#### **Rule 20      **COMPLAINTS****

All complaints should be made to the Captain or Secretary, but if these officers are unable to give satisfaction the complainant himself shall have the right to submit his complaint in writing to the Committee.

#### **Rule 21      **MISCONDUCT / DISCIPLINE****

A Disciplinary Committee appointed by the Committee shall have full power to suspend, expel or impose a penalty on any member of the club who shall, in the sole and absolute judgment and discretion of the disciplinary committee, have been guilty, either in or out of the Clubs premises whilst a representative of the Club, of any act, practice, conduct, matter or thing calculated to bring discredit on, or calculated in any manner to impair or affect the reputation of the club by the members thereof, or cause any ill-feeling or friction between or among the members.

The following shall be the mode of procedure: -

a. A charge must be made in the first place, either by a member of the Club or by resolution of the Disciplinary Committee, stating the nature of the offence of which the member is accused.

b. The Disciplinary Committee shall then cause a notice specifying the nature of the charge, to be sent to the member complained against, to attend before the Disciplinary Committee to answer the said charge, and also to his accuser (if any) and the Secretary must, on application of either party, send a notice to any other

member to appear, to give evidence, provided such application be made three days before the date of the hearing of such charge. Seven days clear notice must be given of such hearing. Should either party fail to attend, the Disciplinary Committee shall take evidence and decide the case, the same as if all parties had been present.

c. If, after the hearing of the evidence, the Disciplinary Committee shall be of opinion that the charge is sustained, they shall inflict such penalty as they may deem fit and shall thereupon cause notice of such penalty to be sent to the member charged and he/she shall cease to enjoy the privileges of a member.

d. The decision of the Disciplinary Committee is final.